

**EASTERN OKLAHOMA MEDICAL CENTER**  
**Position Description**

**POSITION:** Environmental Technician

**DATE:** January 2007

**DEPARTMENT:** Environmental Services

**APPROVAL:** \_\_\_\_\_

**POSITION SUMMARY:**

Clean and sanitize rooms and furnishings in assigned work areas, following established policies and procedures, to maintain high standards of cleanliness and sanitation throughout the hospital.

**PRINCIPAL ACCOUNTABILITIES:**

1. Maintain established department policies, procedures, objectives, quality assurance, safety, environmental and infection control.
2. Receive assignments and assemble needed materials and supplies, load service cart and transport to work area.
3. Clean patient rooms daily and clean checkout rooms when patients leave.
4. Clean ceiling, walls, vents, bedside table, closets, beds, carpet and hard surface floors.
5. Clean bathrooms, showers and toilets.
6. Clean baseboards, windows, and doorframes.
7. Empty trash and clean wastebaskets.
8. Dust picture frames and rails.
9. Clean stairway and elevators.
10. Clean break rooms, lounges, and waiting rooms.
11. Spot clean carpet.
12. Clean offices.
13. Clean isolation rooms following established departmental policy.
14. Pull sharps containers before they are three fourths full and replace. Put used in biohazard box.
15. Keep your cart room clean and well stocked and keep your cart clean and stocked.
16. Attend in-service and other meetings.
17. Perform other duties as directed.

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**POSITION QUALIFICATIONS:**

<b>Minimum Education</b>	Grade school education or equivalent.
<b>Minimum Experience</b>	On the job training.
<b>Required Courses/Training</b>	None
<b>Required Certification/Registration</b>	None
<b>Skills</b>	None
<b>Physical Demands</b>	Prolonged, extensive or considerable standing, walking, lifting. Bending, reaching, pushing and pulling. Some on ladder work.
<b>Working Conditions</b>	Subject to needle sticks. In contact with air Borne diseases and other diseases. Must be able to wear heap mask and other mask.

I understand the Job Description provided.

\_\_\_\_\_  
Print Name

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Employee Signature

\_\_\_\_\_  
Date

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Witness

\_\_\_\_\_  
Date