


AT 1:44 PM AT POTEAU 0'CLOCK 

JUN 15 2023

KELLI FORD  
COUNTY CLERK

LEFLORE COUNTY HOSPITAL AUTHORITY

Governing Board Meeting

Tuesday, June 20, 2023  
Eastern Oklahoma Medical Center  
Conference Room "C" at 12:31PM

**AGENDA**

**I. CALL TO ORDER / APPROVAL OF MINUTES**

- |   |         |
|---|---------|
| A. Roll Call / Establishment of a quorum        | ANDREWS |
| B. Introduction of Guests                       | ANDREWS |
| C. Consideration & possible approval of minutes | ANDREWS |
| 1. May 16, 2023                                 |         |
| 2. May 23, 2023, Special Meeting                |         |
| 3. May 30, 2023, Special Meeting                |         |

**II. PROFESSIONAL STAFF REPORTS**

- |  |           |
|--|-----------|
| D. Improving Organization Performance (IOP)  | DR. HITES |
| E. Consideration & possible approval of Medical Executive Committee credentialing recommendations: |           |
| 1. Non-Provisional Appointments  | DR. HITES |
| a. Ludmi Lazarov, MD – Internal Medicine Telemedicine Services                                     |           |
| b. DIA Radiology Group – Radiology Services  |           |
| 2. Initial Appointments (Provisional Status-1 <sup>st</sup> Year on Staff)                         | DR. HITES |
| a. Joshua Baker, DO – Emergency Medicine Services  |           |
| b. Joseph Carter, DO – Emergency Medicine Services   |           |
| c. Harrison Daniel, MD – Emergency Medicine Services   |           |
| d. Sofia Thomas, NP – Telemedicine Services  |           |
| 3. Resignations: The following providers have resigned their privileges / membership.              | DR. HITES |
| a. Matthew Carmichael, DO – Emergency Medicine Services  |           |

**III. ADMINISTRATION REPORTS**

- |   |           |
|---|-----------|
| F. Hospital Operations                    | HAYES     |
| G. Summary of Clinical Operations         |           |
| 1. MEC                                    | DR. HITES |
| 2. IPC Committee                          | MCGEE     |
| 3. Safety & Environment of Care Committee | HAYES     |
| H. Summary of QAPI & possible approval    | HAYES     |
| I. Press Ganey Report                     | HAYES     |
| J. Compliance Report                      | MANIFOLD  |
| K. Promoting Interoperability             | FORD      |

**IV. FINANCIAL REPORT**

- |  |        |
|--|--------|
| L. Presentation & possible approval of Monthly Financial Report  | WAGNER |
| M. Presentation & possible approval of Treasurer Report          | MODE   |
| N. Recommendations & possible action regarding financial matters | WAGNER |
| O. Presentation & possible approval of the FY2024 Capital Budget | WAGNER |

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**V. PROPOSED EXECUTIVE SESSION**

**P. Executive Session**

ANDREWS

**A. Executive Session pursuant to Title 25.05 Section 307 (B) (4) which allows an Executive Session for the purpose of:**

- 1) Discussing the employment, hiring, appointment, promotion, demotion disciplining or resignation of any individual salaried public officer or employee;
- 3) Discussing the purchase or appraisal of real property;
- 4) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest; and/or;
- 7) Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.

**B. Compliance announcement upon leaving executive session and returning to the open meeting.**

ANDREWS

**VI. NEW BUSINESS**

**Q. Discussion of New Business not known at the time the agenda was posted**

ANDREWS

**VII. BUSINESS**

**R. Presentation and possible approval of the LCHA 2023/2024 Officer Election**

ANDREWS

**S. Discussion & possible action pertaining to CEO Position.**

ANDREWS

**T. Discussion & possible action pertaining to Annual Appointment of the Infection Preventionist.**

HAYES

**U. Discussion & possible action pertaining to Policies & Procedures, Forms & Formulary Annual Policy & Procedures Manual, Single Policies, Forms, Plans.**

ANDREWS

**1. Annual Policy Manual**

**a. LCHA Policy Manual**

HAYES

**b. Formulary**

HAYES

**c. Infusion Clinic Policy Manual**

FORD

**d. Pharmacy Policy Manual**

HAYES

**2. Single Policies**

**a. Administration Policy Manual**

HAYES

**i. Charge Description Master Policy # 1.9**

**b. Admitting Policy Manual**

HAYES

**i. Health Information Exchange & Option for Opt – Out # 3008**

**c. Employee Health Policy Manual**

MCGEE

**i. COVID Vaccine Policy # 6**

**d. Infection Control Policy Manual**

MCGEE

**ii. COVID-19 (2019 Novel Coronavirus) # 9**

**e. Mammography Policy Manual**

HAYES

**i. Equipment Policy # J-101**

**ii. Self-Referral Policy # W-112**

**f. RHC Cavanal Medical Clinic Manual**

HAYES

**i. Health Information Exchange & Option for Opt – Out #70.1**

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- g. RHC Family Medical Clinic Manual HAYES
  - i. Health Information Exchange & Option for Opt – Out #75.1
- h. RHC Heavener Medical Clinic Manual HAYES
  - i. Health Information Exchange & Option for Opt – Out #75.1
- 3. Forms
  - a. CMS Updated ABN Form CME – R131 MANIFOLD
  - b. Notice of Privacy Practices of Protected Health Information HAYES
  - c. MyHealth Access Network Opt-Out Request Form (English/Spanish) HAYES
- V. Discussion & possible action pertaining to pending contracts, financial matters, encumbrance of funds for projects or equipment and authorizing bid or purchase process. ANDREWS
  - 1. Discussion and possible action pertaining to renewal and/or purchase of the LCHA Insurance Policies for FY2024. HAYES
    - a. EOMC Employee Health Insurance Proposal 2023/2024
    - b. EOMC Property & Causality Insurance Proposal 2023/2024
- W. Education ANDREWS
  - 1. OHA – CAH Board Governance Series Session 1: CHA Cost Report 101.
  - 2. OHA – CAH Board Governance Series Session 2: Rights & Responsibilities of Board Members.
  - 3. OHA – CAH Board Governance Series Session 3: Management vs. Governance.
  - 4. OHA – CAH Board Governance Series Session 4: The Hospital Board & Quality.

**VIII. ADJOURNMENT**

**ANDREWS**

The next LCHA meeting is scheduled for July 18, 2023, at 12:31 P.M. in Conference Room "C" at EOMC.